**THE UNIVERSITY OF HONG KONG  
FACULTY OF EDUCATION**  
  
**Experiential Learning (EL) Project Self-nomination Form for PGDE Students (Individual / Group)**

***Part I: Personal Particulars***

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **University no.** |  |
| **Study mode** | (Full-time / Part-time) | **Major** |  |
| **Tel** |  | **Email** |  |

***Part II: Project Profile***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project title** |  | | | | | |
| **Name of partner organisation/school** | | | **Nature of business** | **Target beneficiaries**  **(e.g. P1-3 pupils)** | | **No. of beneficiaries** |
|  | | |  |  | |  |
| **Nature of project** | | | | | | |
| 🗆 Overseas exchange/study tour 🗆 Research project  🗆 Community service | | 🗆 Local learning trip 🗆 Student leadership experience  🗆 Work experience / internship | | | 🗆 Others (Please specify) | |
| **Project objectives**  *(Please summarise in about 200 words what you plan to do for the proposed EL project. Explain what kind of community issues or needs will be addressed through the project and to what extent the target beneficiaries will be supported. Describe how you will gain from the proposed community partnership, or collaboration with teachers and/or peers. Please specify deliverables, evidence of impact and any other useful information.)* | | | | | | |
|  | | | | | | |

***Part III: Project Plan***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected project implementation date/period** | | |  | | |
| **No.** | **Description of activity** | **Location** | **Date and time** | **Learning objectives** | **Available for EL Team’s visit (Y/N)** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

***Part IV: Learning Outcomes***

|  |  |  |
| --- | --- | --- |
| **No.** | **Intended learning outcomes for HKU participant** | **Intended learning outcomes for beneficiaries** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

***Part V: Supplementary Information***

|  |
| --- |
|  |

***Part VI: Consultation with Methods Coordinator [Compulsory for PGDE (Full-time) students]***

|  |  |
| --- | --- |
| **Comments from Methods Coordinator** *(To be completed by Methods Coordinator)* | |
|  | |
| **Name** | **Signature** |
|  |  |

***Part VII: Project Approval***

|  |  |  |
| --- | --- | --- |
|  | **Endorsed by**  (to be completed by partner organisation/school) | **Approved by**  (to be completed by EL Team) |
| **Signature** |  |  |
| **Name** |  | Professor Yuen Yi LO |
| **Post** |  | Associate Dean (Learning & Teaching) |
| **Organisation** |  | Faculty of Education |
| **Date** |  |  |

Important Notes:

1. This self-nomination form is just a template for your reference. You may include further information about your project and attach separate sheets if necessary.
2. Self-nomination can be made individually or in group (max. three students). For group nomination, the total workload should be commensurate with the number of students consisted.
3. Normally an EL project for PGDE consists of 5 weeks of out of classroom learning activities, e.g. conducting school talks, educational workshops and exhibitions, internships, overseas or mainland service learning trips, etc. This proposed project is NOT a substitute for your full-time work [for PGDE (Part-time) students in full employment] and you are not to take leave from school duties without prior permission from your employer/school.
4. Hours per week per EL project can vary.
5. The EL Team will conduct visits/observations to self-nominated EL projects. Students MUST indicate the available slots in Part III above and arrange/co-ordinate the visits with the partner organisation/school as appropriate.
6. The completed self-nomination form MUST be [submitted](mailto:submitted) to the EL Team by email ([eledu@hku.hk](mailto:eledu@hku.hk)) by the following deadlines:

* PGDE (Full-time): **28 August 2024** [PGDE (Full-time) students MUST invite their Methods Coordinator to complete Part VI above before submitting the self-nomination form.]
* PGDE (Part-time): **28 February 2025** (Methods Coordinator’s comments are optional but encouraged.)